## **South Carolina is your Home State**

- Go to www.nipr.com and click RENEW
- Click RESIDENT LICENSING RENEWALS
- Click RENEW HERE (green button)
- Click BUSINESS ENTITY
- Select LICENSE TYPE, enter the information, click I ACCEPT the NIPR USE AGREEMENT, click NEXT
- Your company name should appear in the top right corner under GUEST USER. click START
- Select PRODUCER LICENSING, select RENEWAL, select RESIDENT, click NEXT
- Select SOUTH CAROLINA (it will be highlighted in blue once selected), click NEXT
- Click the box by NONE under THIRD-PARTY ADMINISTRATOR, click NEXT
- You will need to complete the application on NIPR before the payment will be entered and processed.
- After this, you still have more requirements for the renewal to be processed. Visit the SC DOI website for the other requirements.

\*If you receive this notice "THERE ARE NO ELIGIBLE LICENSES FOR THE SELECTED STATES" the wrong type of license was chosen. Click GUEST USER and LOG OUT. Go back to www.nipr.com and start at the beginning again."

## South Carolina is NOT your Home State, and you DO HAVE a Designated Home State

- Go to <u>www.nipr.com</u> and click RENEW
- Click NON-RESIDENT RENEWALS
- Click RENEW HERE (green button)
- Click BUSINESS ENTITY
- Select LICENSE TYPE, enter the information, click I ACCEPT the NIPR USE AGREEMENT, click NEXT
- Your company name should appear in the top right corner under GUEST USER. click START
- Select PRODUCER LICENSING, select RENEWAL, select NON-RESIDENT, click NEXT
- Select your Designated Home State (it will be highlighted in blue once selected), click NEXT
- Select SOUTH CAROLINA (it will be highlighted in blue once selected), click NEXT
- Click the box by NONE under THIRD-PARTY ADMINISTRATOR, click NEXT
- You will need to complete the application on NIPR before the payment will be entered and processed.
- After this, you still have more requirements for the renewal to be processed. Visit the SC DOI website for the other requirements.

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## South Carolina is NOT your Home State, and you DO NOT HAVE a Designated Home State

- Go to www.nipr.com and click RENEW
- Click \*NON-RESIDENT RENEWAL (NO HOME STATE)
- Click RENEW HERE (green button)
- Click BUSINESS ENTITY
- Select LICENSE TYPE, enter the information, click I ACCEPT the NIPR USE AGREEMENT, click NEXT
- Your company name should appear in the top right corner under GUEST USER. click START
- Select PRODUCER LICENSING, select RENEWAL, select NON-RESIDENT (NO HOME STATE), click NEXT
- Select SOUTH CAROLINA (it will be highlighted in blue once selected), click NEXT
- Click the box by NONE under THIRD-PARTY ADMINISTRATOR, click NEXT
- You will need to complete the application on NIPR before the payment will be entered and processed.
- After this, you still have more requirements for the renewal to be processed. Visit the SC DOI website for the other requirements.

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